

Minutes of a August 3, 2021 School District of Manawa  
Policy and Human Resources Committee Meeting

The meeting was called to order at 6:00 p.m. at MES Board Room, 800 Beech Street  
Board Committee Members: J. Johnson (C), Pethke, Reirson  
In Attendance: Johnson, Pethke, Reirson virtually attended, Dan Wolfram, Danni Brauer, and  
Dr. Oppor  
Timer/ Recorder: Pethke

1. Consider Endorsement of School District of Manawa COVID-19 Back to School Plan as Presented. Moved by Reirson/Pethke to table. Motion carried.
2. Acknowledge WIAA Guidelines for Return to 2021 Fall Sport Seasons as Presented - Informational
3. Discuss and Revise Policies and Administrative Guidelines per Handbook Review as Needed
  - a. PO2260 - Nondiscrimination and Access to Equal Educational Opportunity
  - b. PO5516 - Student Hazing
  - c. PO5517.01 - Bullying
  - d. PO5410 - Promotion, Placement, and Retention (New; posted July 26, 2021)
  - e. AG5421A - Grading (Update grading scales; most districts list this only in the handbook)
  - f. PO7540.03 - Student Technology Acceptable Use And Safety (When students receive a school email/Google account)
  - g. School Nurse References - Nurse/Paramedical
  - h. Assistant Principal replaced with Dean of Students where applicable
  - i. PO5513 - Care of Property (Fees or fines defined)
  - j. Other Policies Identified of Concern During the Handbook Review
  - k. Other Administrative Guidelines Identified of Concern During the Handbook Review

Recommend Revision of PO2260, PO5517.01, PO7540.03 and Recommend Leaving PO5516, PO5410 and AG5421A as is to the full board. The others will be brought back to the next meeting for discussion.
4. Consider Revision to Handbook Medical Emergency Acknowledgement Page per Legal Advice. Moved by Pethke/Johnson to Recommend Revision to Handbook Medical Emergency Acknowledgement Page per Legal Advice for 2021-22 school to the full board as Presented. Motion carried.
5. Consider Legal Advice Regarding Student Proof of Driving Permit for ATVs or Snowmobiles. Moved by Pethke/Johnson to recommend Legal Advice Regarding

Student Proof of Driving Permit for ATVs or Snowmobiles to the full board as presented. Motion carried.

6. Consider Endorsement of the Special Education Handbook as Presented. Moved by Pethke/Johnson to Endorse the Special Education Handbook to the full board as Presented. Motion carried.
7. Consider Endorsement of the Mentor Handbook as Presented. Moved by Pethke/Johnson to Endorse the Mentor Handbook to the full board as Presented. Motion carried.
8. Consider Endorsement of ES Health/Special Education Paraprofessional Position as Presented. Moved by Pethke/Johnson. to Endorse the ES Health/Special Education Paraprofessional Position to the full board as Presented. Motion carried.
9. Consider Endorsement of ES Health/Special Education Paraprofessional Job Description as Presented. Moved by Pethke/Johnson to Endorse the ES Health/Special Education Paraprofessional Job Description to the full board as Presented. Motion carried.
10. Begin Review of Key Performance Indicators - Information
  - a. IV. Engagement & Satisfaction
    - i. A - Staff Retention
    - ii. E - Staff Survey
    - iii. F - Parent Survey
    - iv. G - Student Survey
11. Policy & Human Resources Committee Planning Guide (Information)
12. Set Next Meeting Date: September 13, 2021 5:00 p.m.
13. Next Meeting Items:
  - a. NEOLA Updates - Steve LaVallee (Information / Action)
  - b. Continue Review of Key Performance Indicators (Information / Action)
  - c.
14. Moved by Pethke/Johnson to adjourn at 7:37 p.m.